**Instructional Paraprofessional**

P.G. Chambers School, a private school for students 3 to 14 years with multiple disabilities, seeks a full-time, Instructional Paraprofessional. This position offers a competitive compensation package, continuing education, and on-site child care. Email resume and cover letter to info@chambersschool.org, or fax to (973) 829-8485. E.O.E.

**Scope of Responsibilities:**

* Under teacher direction reinforces material previously taught by the Certified Teacher.
* Assists the teacher in implementing daily classroom activities that reinforce the attainment of goals and objectives for each student.
* Assists individual student(s) with various learning centers, classroom materials and equipment as instructed by the teacher.
* Reinforces appropriate behavior management according to school policy.
* Organizes, maintains and prepares classroom materials on a daily basis.
* Maintains written classroom records (schedules, attendance, etc.).
* Assists student(s) with bathrooming, dressing and personal hygiene as needed.
* Positions and lifts children within the classroom environment under the direction of certified personnel
* Adheres to all school policies and procedures
* Performs other duties as requested.
* Participates in the development and implementation of new programs and services.
* Invests in professional growth by attending meetings, conferences and continuing education programs.

**Qualifications:**

* High School Diploma or equivalent.
* Physical ability to lift 40 lbs.
* Previous related experience preferred.

**Job Type:** Full- Time