

***P.G. Chambers School***  
***Virtual or Remote Instruction Plan***  
***2023- 2024 SY***

PG Chambers School offers on-site instruction and related services five days a week from 9:00 to 3:00.

The provision of remote education is restricted to classroom or school closures or student isolation/quarantine due to outbreak or positive cases of COVID-19. Classroom or school closure will be made in consultation with the local department of health.

In the event the student is required to remain at home (see below), virtual instruction will be provided based on the on-site school schedule. With the lifting of Governor Murphy's Executive Order, there is no option for telehealth to provide related services remotely. Instructional services will be provided upon notification of a need no later than three days following the start of the isolation/quarantine period. Virtual instruction will be provided by the students' on-site teachers, with the student joining the classroom remotely. In addition, student work will be sent home in the form of electronic, paper, or manipulative packets. The students' teachers and case managers will coordinate with families to provide support for students to access the virtual instruction. Teachers will emphasize differentiated instruction in small groups to foster student learning and emphasize accommodations and modifications noted in each students' IEP. Each classroom is organized to provide instruction in the appropriate grade level NJ Student Learning Standards (NJSLS) and/or the appropriate grade level Essential Elements (EE). Interactive, student-centered lessons that address the unique needs of each student are designed to maximize student growth and progress. Virtual and remote instruction and student work packets will continue to emphasize age-appropriate instruction in the NJSLS and/or EE. Each teacher will maintain anecdotal notes of student participation in each lesson and will report attendance per PGCS attendance procedures.

#### VIRTUAL INSTRUCTION READINESS

All student families are surveyed upon enrollment and annually thereafter about their home technology to determine if equipment and internet connectivity are appropriate to support virtual instruction. Equipment will be loaned as needed. (See Loaned equipment section below.)

All instructional staff have been trained to use our virtual learning platform. Our IT coordinator is available to assist with technology issues experienced by staff or families at any time during the school day.

#### ISOLATION/QUARANTINE

Students and staff who exhibit symptoms of COVID-19 are required to remain out of school for a minimum of five days and until symptoms subside (48 hours after fever symptoms.) Staff and students are encouraged to test for COVID-19 when they have been exposed to a positive case or when symptoms indicate.

Symptoms may include:

- Fever
- Cough
- Congestion
- Shortness of breath or difficulty breathing
- Atypical vital signs – BP, Pulse, Respirations, Pulse Ox
- Chills
- Muscle pain
- Sore throat
- New loss of taste
- New loss of smell
- Rashes
- Unexplained red or pink eyes
- Gastro-intestinal involvement.

#### LOANED EQUIPMENT:

P.G. Chambers School will work with each family to ensure that every family has the appropriate computer equipment, internet access, and assistive technology to participate in virtual instruction. Each student's family is asked to complete a technology survey so that the School can identify and correct any deficiencies noted.

The School will loan computer equipment and assistive technology and/or provide wi-fi hotspots, as needed.

Prior to or upon returning to the school building, parents will bring equipment that is owned by School or sending district.

All equipment will be cleaned before return to general use.

#### ADDRESSING SPECIAL EDUCATION NEEDS

All students who attend P.G. Chambers School have an Individual Education Program (IEP) and, therefore, all descriptions above apply to students with an IEP. Each student has an individualized program of accommodations, assistive technology and modifications which will be provided for virtual and remote instruction. Progress notes will be derived from instructionally imbedded assessment and anecdotal notes kept by the classroom teacher. The P.G. Chambers School (PGCS) case management team maintains regular contact with the LEA case managers. PGCS case managers maintain regular contact with families to ensure that remote instructional services are provided in accordance with the IEP.

As an APSSD, PGCS does not identify, evaluate, or reevaluate students. PGCS case managers coordinate participation in IEP meetings scheduled by the LEA.

#### ADDRESSING ENGLISH LANGUAGE LEARNERS PLAN NEEDS

PGCS does not have any ELL students. PGCS trains personnel on strategies related to culturally responsive teaching, social and emotional learning and trauma informed services.

Given the importance of family involvement in virtual/remote instruction, translation services are provided for families supporting virtual students who do not speak English.

#### ATTENDANCE PLAN

Given the significance of their disabilities, PGCS students require parent support for remote and virtual instruction. Additional parent notification of non-participation is not warranted. Absences are reported to the LEA.

#### STUDENT MEALS

PG Chambers School does not provide meals to students. Meals are sent in with the student daily. Therefore, during virtual instruction, there is not a provision to deliver meals to the home. The School will direct students' families to their sending districts for food if there is food insecurity. PGCS will notify the student LEA regarding concerns related to food insecurity. In addition, families will be directed to notify their LEA case manager with food related concerns.

#### FACILITIES PLAN

Administrative and facilities personnel routinely inspect the building and respond to facility needs, including during school closures.

#### OTHER CONSIDERATIONS

Social and Emotional health of staff and students: Community SEL resources are shared on the PGCS website. Instructional supports incorporate SEL. All indications of changes in social and emotional well-being are shared with the school social worker. PGCS does not coordinate transportation, offer childcare or run after school/community programs.

#### SHARING PLANS

The updated remote and virtual instruction plan will be shared with sending districts by 7/21/2023.

#### ESSENTIAL EMPLOYEES

PGCS maintains a list of essential employees and their contact information. This is shared with the County office in the event of closure.

#### BOARD APPROVAL

The PGCS Board of Trustees approved the plan 7/18/2023.

#### WEBSITE POSTING

The Plan is posted on the School's website: [www.chambersschool.org](http://www.chambersschool.org)

The Attestation and plan for the 2022-2023 SY is posted on the PGCS website:  
[www.chambersschool.org](http://www.chambersschool.org).